



# Commemorative R.O.S.E., Inc. After-School Program Guidelines

During the school year Commemorative R.O.S.E., Inc. offers an after school program, whereby our youth can obtain assistance in completing homework assignments and tutoring in any subject of difficulty as well as other activities.

## The guidelines for participation are as follows:

1. Applications for the After-School Program must be submitted to Commemorative R.O.S.E., Inc. prior to your child receiving services at our center. To register your child for the after-school program you must provide the following:
  - A completed Registration & Consent forms signed by a Parent and Child(ren)
  - A completed Health History Record Form for each child
  - A copy of the most current report card for each child entering the program

2. Hours & Attendance: The after school program typically offers the following schedule:

Grade	Times
K-2	3pm – 5pm
3-5	4pm – 6pm
6-9	5pm – 7pm

Attendance for the homework/tutorial session is voluntary for all participants. However for the scheduled classes offered we ask all participants to please inform us of any absences, tardiness, and withdrawals as soon as possible.

3. In addition, we routinely offer the following activities:
  - Computer Center for computer training
  - Career Development
  - Jr. Toastmaster Club
  - Social Skills Workshops
  - Reading and Language Arts Classes
  - Bi-weekly Library Visits
4. We schedule at least 11 outings and other cultural events per year for the youth in the following categories:
  - Sporting events
  - Fairs/Festivals
  - Theme Parks
  - Theatre/Concert
  - College/University Tours
  - Government Agency Tours
  - Business/Corporate Tours
  - Zoos/Aquariums
  - Museums
  - Recreational Activities (Skating, Camping, etc.)
5. There is no fee for participating in the After-School program. Although we try to provide many cultural and educational activities for the youth throughout the year at no cost to you, there may be cost relating to some of the planned outings and special events sponsored by the program. You will be made aware of any cost and participation in these events is always optional.
6. ***Nutritional Snacks*** (i.e. sandwiches, fruits, pizza muffins, yogurts, etc.) are prepared at the center and can be provided to your child for a nominal fee. The center also has a candy store in which purchases can be made by the youth after they have completed homework, tutorials and classes if applicable. PLEASE DO NOT SEND CHILDREN WITH LARGE SUMS OF MONIES.
7. **Parents are welcome at any and all times** but other visitors must register before attending any class.

If you have any questions, please feel free to call the office at 770-761-3935 during the hours of 8:30am to 2:30pm, Monday thru Friday.

## Return registration materials to:

Commemorative R.O.S.E., Inc.  
After-School Program  
1232 Creek Forest Court  
Conyers, GA 30012